

MILEAGE DEDUCTION

Name: _____

Business Name: _____

Description of Vehicle: _____

Enter the number of miles your vehicle was used for:

Business _____

Commuting _____

Other _____

_____ Discussed recordkeeping requirements for mileage deduction. (Mileage Log that includes Date, Reason for Travel, and total miles)

_____ Discussed odometer reading at beginning and ending of the year.

Client Signature(s):

_____ Date: _____

_____ Date: _____

Tax Preparer Signature:

_____ Date: _____